



# Midwest Archives Conference 2018 Annual Meeting

## *Blurring Boundaries, Crossing Lines: The 2018 Midwest Archives Conference Annual Meeting*



The corner of North Dearborn and West Randolph Streets in downtown Chicago marks the approximate former location of the Unity Building, where the first meeting of a Rotary club took place on February 23, 1905. © Rotary International.

**March 21–24, 2018**  
**Chicago, Illinois**



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# MEETING INFORMATION

Welcome to the birthplace of the Midwest Archives Conference—Chicago, Illinois! The 2018 MAC Annual Meeting will take place March 21–24 at the Sheraton Grand Chicago. The program will include presentations, workshops, tours, and other opportunities to enrich your professional connections, expertise, and insight.

## REGISTRATION

Register by February 23, 2018, to receive advance registration rates:

\$100 for MAC members

\$130 for nonmembers

\$55 for students

Rates for registration after February 23:

\$120 for MAC members

\$150 for nonmembers

\$65 for students

The one-day registration rate is \$70.

The meeting registration form is online at [midwestarc.memberclicks.net/2018-annual-meeting](http://midwestarc.memberclicks.net/2018-annual-meeting).

The registration desk at the Sheraton Grand Chicago will be open on Wednesday, March 21, from 3:00 p.m. to 6:00 p.m.; on Thursday and Friday, March 22 and 23, from 7:00 a.m. to 5:00 p.m.; and on Saturday, March 24, from 7:30 a.m. to 12:00 p.m.

## CANCELLATIONS AND REFUNDS

If for any reason you must cancel your registration for the Annual Meeting or MAC workshops, your written request must be received before February 26 to receive a full refund. No refunds will be issued after February 26.

Refunds will be granted for tours or MAC workshops that are cancelled by MAC due to low enrollment or other reasons.

## AMERICANS WITH DISABILITIES ACT

Individuals with disabilities are encouraged to participate in the Annual Meeting. If you have special needs, please contact Debra Nolan with AMC Source at [dnolan@amcsource.com](mailto:dnolan@amcsource.com). Please inform the Sheraton Grand Chicago of any special needs when making a reservation.

## VENDOR FAIR AND BREAKS

Discover the newest and best archival supplies and services while you meet providers and talk to colleagues during the vendor fair on Thursday from 1:30 p.m. to 5:00 p.m. and Friday from 8:30 a.m. to 3:30 p.m. Fuel your conversation with refreshments while you visit the displays.

## MAC PALS

If you are new to MAC or if this is your first time attending a MAC event, we have designed a special program for you. MAC Pals is a unique program that matches experienced members with new members or first-time meeting attendees. If you would like to participate in the program—as either an experienced member or as a new one—simply check the appropriate box on the registration form. For more information, contact Alison Stankrauff at [macpalsprogram@gmail.com](mailto:macpalsprogram@gmail.com).

## LATEST INFORMATION

- Website [midwestarc.memberclicks.net/2018-annual-meeting](http://midwestarc.memberclicks.net/2018-annual-meeting)
- Blog [mac2018.wordpress.com](http://mac2018.wordpress.com)
- Twitter [@mac\\_chicago2018](https://twitter.com/mac_chicago2018)
- Instagram [@mac\\_chicago2018](https://www.instagram.com/mac_chicago2018)



## SCHED.ORG

The conference schedule is also available online at [Sched.org](https://mac2018chicago.sched.com/) and through the Sched app. Visit <https://mac2018chicago.sched.com/> to start planning your MAC 2018 experience.

## HOTEL ACCOMMODATIONS

The meeting headquarters is the Sheraton Grand Chicago, located on the Chicago River at 301 E. North Water St. The Sheraton Grand is ideally located for taking advantage of much of what Chicago is famous for: the lakefront, museums, cultural and recreational attractions, architecture, shopping, dining, and people-watching extraordinaire.

To receive the special MAC rate, reservations must be made by February 24, 2018. To make your reservations, call 888-627-7106 and request the Midwest Archives Conference. Or, make your reservations online at <https://tinyurl.com/2018mac>.

Sheraton Grand Chicago  
301 E. North Water St.  
Chicago, IL 60611

<https://www.sheratonchicago.com/>

Rates for conference attendees:

Single/double: \$149

Triple: \$169

Quadruple: \$189



Paul Harris, founder of Rotary, in front of his home on Longwood Drive on the South Side of Chicago in December 1942. © Rotary International.

# INFORMATION

## TRAVEL INFORMATION

Chicago is a regional transportation hub, and getting here from anywhere in the MAC region is easy. Remember: the lakefront is always to the east.

### BY AIR

Midway Airport is approximately 12 miles from the Sheraton Grand, with O'Hare International Airport about 20 miles away. In addition to taxi and CTA train service, there is shuttle bus service available from both airports from Go Airport Express: <https://www.airportexpress.com/>.

### BY CAR

Getting to the Sheraton Grand from all major interstate expressways and Lake Shore Drive is fairly direct. Most streets are laid out on a grid pattern, and road directions are clearly marked.

From I-55 (Stevenson Expressway): Follow I-55 (Stevenson Expressway) east until it ends on Lake Shore Drive. Take Lake Shore Drive North to the Monroe Street exit and turn left, heading west. Go one block west and turn right, heading north on Columbus Drive. Cross over the Chicago River, and the hotel will be on your right, at the stoplight.

From Lake Shore Drive South: Head north toward downtown Chicago. Exit at Grand/Illinois Street. Proceed to the second stoplight. Turn left, onto Grand Avenue. Go three blocks west to Columbus Drive. Turn left on Columbus Drive. The hotel will be three blocks ahead on the left.

From Lake Shore Drive North: Head south toward downtown Chicago. Exit at Grand/Illinois Street. Proceed three blocks west to Columbus Drive. Turn left on Columbus Drive. The hotel will be three blocks ahead on the left.

From I-290 (Eisenhower Expressway): Follow 290 East. Exit Congress Parkway. Follow Congress Parkway until it dead ends on Columbus Drive. Turn left, heading north on Columbus Drive. Proceed approximately four blocks. Cross over the Chicago River, and the hotel is the first building on the right side.

From 90/94 (Kennedy and Edens Expressways): Follow signs to downtown Chicago. Exit at Ohio Street. Proceed 11 blocks east on Ohio Street. Turn right at Fairbanks/Columbus Drive. Go three blocks south, and the hotel is on the left side.

### Parking

Discounted overnight parking is available at a rate of \$50 per night. \$16 parking is available during the day Monday–Friday for those in after 9 a.m. and out before 7 p.m.



Mailing sent to REALTORS® encouraging them to visit Chicago for the 1933 NAREB (NAR today) Annual Meeting and the Century of Progress Exposition. National Association of REALTORS® Library and Archives.

### BY RAIL/BUS

#### Chicago Transit Authority (CTA)

The CTA provides regional transportation by bus and rail (the "El," or elevated trains) to both Chicago airports. For detailed connection information, contact the Regional Transportation Authority at 312-836-7000, or visit the Chicago Transit Authority website at [www.transitchicago.com](http://www.transitchicago.com).

#### Metra

Metra commuter rail system's 11 rail lines serve the Chicago area and 6 surrounding counties in northeast Illinois. Contact Metra at 312-322-6777, or visit its website at [www.metrarail.com](http://www.metrarail.com).

#### Amtrak

Amtrak serves the Chicago area with rail service to a number of stations, including Union Station at 225 South Canal Street. To plan your trip, visit its website at [www.amtrak.com](http://www.amtrak.com).

#### Bus

Greyhound Bus Lines (1-800-231-2222 or [www.greyhound.com](http://www.greyhound.com)) and Megabus (877-462-6342 or [www.megabus.com](http://www.megabus.com)) offer service to Chicago from a number of midwestern cities.

# INFORMATION

## CHILD CARE

If you have child-care needs, contact Debra Nolan, AMC Source, by phone at 800-440-4066 or e-mail at [dnolan@amcsource.com](mailto:dnolan@amcsource.com).

## WEATHER

March weather in Chicago can be a bit chilly, with an average high of 47 degrees F and an average low of 32 degrees F. Signs of spring begin to show themselves around this time, with an occasional warm and sunny day.

## EXPLORING CHICAGO

Take advantage of the many sightseeing opportunities near the hotel. Enjoy a stroll along Lake Michigan or visit Millennium Park and its famous *Cloud Gate* (the “Bean”) sculpture. Architecture buffs will find opportunities for tours by boat or on foot. The conference hotel is also in close proximity to a number of museums—the Art Institute of Chicago, the Field Museum, the Adler Planetarium, and the Shedd Aquarium just to name a few. Or venture beyond downtown to discover this city of neighborhoods. Nearby public transportation options make it easy to explore the city. For more even more ideas, visit [www.choosechicago.com](http://www.choosechicago.com) or the Local Arrangements Committee blog at [mac2018.wordpress.com](http://mac2018.wordpress.com).

## LOCAL ARRANGEMENTS COMMITTEE

Laura Alagna, Andrea Bainbridge, Brie Callahan, Elise Fariello, Ashley Gosselar, Hathaway Hester, Ashley Howdeshell, Morgen Macintosh-Hodgetts, Megan Keller Young, Dana Lamparello, Scott Pitol, Emily Reiher, Becca Smith, Sutton Skowron, Andy Steadham, Frank Villella, Nathalie Wheaton

## PROGRAM COMMITTEE

Daria Labinsky (cochair), Eira Tansey (cochair), Cara Setsu Bertram, Steven Booth, Kara Evans, Shaun Hayes, Meg Hixon, Treshani Perera, Rena Schergen, Ryan Welle, Brian Wilson

## CONTACT

For questions or concerns, please contact:

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Cochair, Local Arrangements  
Committee  
312-329-8426  
[hathawayhester@gmail.com](mailto:hathawayhester@gmail.com)



The Leather Archives and Museum has been a Chicago institution for decades, preserving leather culture and history.  
Leather Archives and Museum.



## SPECIAL EVENTS

**THURSDAY, March 22**  
**1:00 PM – 1:30 PM**

### MAC Pals Reception

MAC Pals, come to a reception to meet up with your pal. This informal program matches Annual Meeting veterans with first-time attendees and helps newcomers make the most of their time at the conference.

**THURSDAY, March 22**  
**6:00 PM – 8:00 PM**

### OPENING RECEPTION AT THE MUSEUM OF CONTEMPORARY ART

The opening reception will take place at the Museum of Contemporary Art, 220 E. Chicago Ave., Chicago, IL 60611. Enjoy the main floor exhibition galleries while mingling with your colleagues over drinks and snacks. *We Are Here*, a series of exhibitions celebrating the MCA's 50th anniversary, will be on view during the reception. Located only blocks from the conference hotel, the MCA is perfectly situated to launch a night on the town after the reception.



Chicago Public Library's George Cleveland Hall Branch on opening day, January 1932. Vivian Harsh pictured center.  
Vivian G. Harsh Research Collection, George Cleveland Hall Branch Archives, Photo 084.



## SPECIAL EVENTS

**FRIDAY, March 23**  
**8:00 AM – 5:00 PM**

### Poster Session

Posters will be on display all day Friday, with presenters available to discuss their work during morning and afternoon breaks.

**FRIDAY, March 23**  
**3:30 PM – 5:00 PM**

### MAC Members' Meeting

Learn more about MAC's activities over the past year. The meeting will include an update on our strategic plan, MAC president David McCartney's "State of MAC" address, and news about upcoming meetings in Iowa City and Detroit. Our members will also be asked to vote on a proposal to raise annual membership dues for the first time since 2013.

**FRIDAY, March 23**  
**6:00 PM – 9:00 PM**

### Restaurant Tours

Don't miss the many excellent dining experiences in Chicago. City natives and transplants will guide you to the most interesting flavors in the area. Participants will walk to downtown restaurants. Sign up at the registration desk.



Visitors to Chicago have never lacked for entertainment, as this racy advertisement, c. 1920, shows. Chicago and Lincoln Park Ephemera, DePaul University Special Collections and Archives.



# TOURS

**THURSDAY, March 22**  
**8:30 AM – 12:30 PM**

## **Evanston Tour**

**Rotary International, Frances Willard House Museum and Archive,  
Shorefront Legacy Center**  
**Capacity: 15 people**

**Fee: \$10**

Discover one of Chicago's beautiful and historic suburbs in this "tour crawl"! Evanston has a number of impressive archival repositories, three of which you will visit on this tour. For more than 110 years, **Rotary International** members have been addressing challenges around the world. Tour Rotary International's global business archives and learn how Heritage Communications leverages historic assets to tell Rotary's story, including its 30-year effort to end polio. Next, you'll visit the historic house of a world-famous social reformer and the archives of the largest women's organization in the nineteenth century: the **Frances Willard House Museum and Archives** has it all! The tour will include reformer Frances Willard's recently restored historic home and the adjacent Woman's Christian Temperance Union (WCTU) Administration Building, which houses Willard's papers and the extensive records of the WCTU's long, international history. The tour will conclude with a visit to the **Shorefront Legacy Center**. Shorefront collects, preserves, and educates people about African American history on Chicago's suburban North Shore. Encompassing seven suburban communities, Shorefront has built a repository documenting the over 150-year presence of its black population. Don't miss this opportunity to get behind the scenes in Evanston! Transportation will be provided.



Members of the Woman's Christian Temperance Union gather in front of Willard House during a national convention, c. 1895.  
Frances Willard House Museum and Archives.



## TOURS

**THURSDAY, March 22**  
**9:00 AM – 12:30 PM**

### **South Side Tour**

**Harsh Collection at the Woodson Regional Library,  
Chicago State University Archives**  
**Capacity: 20 people**

**Fee: \$10/person**

This tour features two repositories on Chicago's South Side! The **Vivian G. Harsh Research Collection of Afro-American History and Literature** was founded as the Special Negro Collection in 1932 by Vivian G. Harsh, Chicago Public Library's first African American branch manager. The collection has grown into the largest African American history and literature collection in the Midwest, documenting the black experience with a strong focus on Chicago. Join Harsh Research Collection archivists for a tour of the archives to learn about the legacy of Vivian Harsh, view collection highlights, walk through the exhibits, and enjoy the newly renovated Carter G. Woodson Regional Library.

Next, take a closer look at the historical gems of **Chicago State University**. Established in 1867, Chicago State University has deep historical roots in public higher education in Illinois. Your tour will begin in the lobby of the Chicago State University Library and include a behind-the-scenes look at CSU's Automatic Retrieval System—the first ARS system built in any library in Illinois! The tour will continue to the Archives, Records Management, and Special Collections. Highlights will include the Early History Collection, the Provident Hospital Collection, the Thomas Wirth Collection of African-Americana, the Pincham Collection, and the Steve Balkin Maxwell Street Photograph Collection. Additionally, photographs that document author and Illinois Poet Laureate Gwendolyn Brooks's (1917–2000) 10 years as Distinguished Professor of English at Chicago State University will also be on display. Transportation will be provided.



On a visit promoting the Martin Luther King, Jr., Center for Social Change in 1976, Coretta Scott King is greeted by Chicago State University's first African American president, Dr. Benjamin H. Alexander, and the CSU Campus Queen. Image courtesy of Chicago State University Archives.

# TOURS

Thursday, March 22  
10:00 AM – NOON

## North Side Tour

Gerber/Hart Library and Archives, Leather Archives and Museum

Capacity: 20 people

### Free

This tour features two repositories in Chicago's North Side Rogers Park neighborhood. You can choose to go on one or both repository tours; they are within walking distance of each other.

At 10:00 a.m., the **Gerber/Hart Library and Archives** will be open for a tour for MAC attendees. Founded in 1981 as a depository for the records of lesbian, gay, bisexual, transgender, and queer-identified individuals and organizations, Gerber/Hart has since grown into the Midwest's largest LGBTQ circulating library with over 14,000 volumes, 800 periodical titles, and 100 archival collections. Hosting various programs and events that support its beliefs that knowledge is the key to dispelling homophobia and that affirming information about lesbian, gay, bisexual, and transgender people is critical to fostering pride and self-confidence, Gerber/Hart Library and Archives seeks not only to preserve and protect items of LGBT individuals and organizations, but also to be a conduit for change ([gerberhart.org](http://gerberhart.org); 6500 North Clark Street, Chicago 60626).

At 11:00 a.m., take a tour of the **Leather Archives and Museum**, which is dedicated to the compilation, preservation, and maintenance of leather, kink, and fetish lifestyles. The museum galleries present educational and historical materials to an adult audience, and the reading library and archives support researchers and community members in accessing materials and documentation relevant to the history and culture of leather ([leatherarchives.org](http://leatherarchives.org); 6418 North Greenview Avenue, Chicago).



Artifacts and records at the Gerber/Hart Library and Archives document a vibrant LGBTQ history and culture.  
Gerber/Hart Library and Archives.



## TOURS

**THURSDAY, March 22**  
**10:00 AM – 11:00 AM**

**Newberry Library**  
**Capacity: 15 people**

**Free**

The Newberry Library, a research library specializing in the humanities, has been free and open to the public since its founding in 1887. Along with rare books and maps, the library has collected manuscript materials, archival records, and ephemera since the 1940s. The 15,000-plus-linear-foot Modern Manuscript Collection dates mainly from the nineteenth century and includes major railroad archives, the Newberry Library's own institutional archives, and hundreds of other collections focusing on the history and culture of the Midwest. In 2017, the Newberry acquired the Curt Teich Postcard Archives Collection, one of the world's largest collections of postcards and related materials. This collection, together with printing, map, and travel ephemera collections, is being managed and made accessible with archival arrangement and description. The tour will include a behind-the-scenes look inside the Newberry's 10-story stack building, the Conservation Laboratory, and the manuscripts and archives workspaces. The archivists will also show treasures from the Modern Manuscripts collections, including recent acquisitions, and a "Rogues' Gallery" of preservation "Don'ts."

Within walking distance of hotel; also accessible via public transportation ([https://www.newberry.org/60 W. Walton Street, Chicago](https://www.newberry.org/60%20W.%20Walton%20Street,%20Chicago)).



City boosters promoted Chicago as the "mighty city of the prairies" and its many amenities as host of the 1893 World's Columbian Exposition.  
DePaul University Special Collections and Archives.

# TOURS

**THURSDAY, March 22**  
**11:30 AM – 12:30 PM**

**Chicago History Museum**  
**Capacity: 15 people**

**Free**

Check out Chicago's oldest cultural institution with a behind-the-scenes tour of the Chicago History Museum! Founded in 1856 and incorporated in 1857 by an act of the state legislature, the Chicago History Museum (formerly known as the Chicago Historical Society), is home to over 50,000 linear feet of archival materials and more than 100,000 publications that document significant aspects of life in the city, suburbs, region, and state from 1683 to the present. You'll tour the museum's main archival storage space and enjoy a look at a number of highlights from its manuscript, photographs, and architecture holdings—all documenting the rich history of Chicago. You are welcome to visit the museum exhibitions after the tour or enjoy lunch on your own in the museum's café.

Accessible via public transportation (<https://www.chicagohistory.org/>  
1601 N. Clark Street, Chicago).



Visitors to the Chicago History Museum can explore extensive collections, documenting all aspects of the city's history and culture.  
© Chicago History Museum.

# TOURS

**THURSDAY, March 22**  
**11:00 AM – Noon**

**Pritzker Military Museum and Library**  
**Capacity: 20 people**

**Free**

The Pritzker Military Museum and Library provides educational resources and information on military history and affairs to the public, teaching about the role of the military in a democracy and honoring the men and women of the armed forces past and present by preserving and sharing their stories. The behind-the-scenes tour includes an in-depth look at the museum and library's permanent and rotating exhibits, a white-glove rare book demonstration, and an archivist-led presentation of artifacts from its special collections.

Within walking distance of hotel; also accessible via public transportation (<http://www.pritzkermilitary.org/> 104 S. Michigan Avenue, Chicago).

**Look for images from our incredible tour sites throughout the program!**



The Pritzker Military Museum and Library's extensive collections document the contributions of the "citizen soldier in the preservation of democracy" and are accessible in the heart of downtown Chicago. Pritzker Military Museum and Library.



# WORKSHOPS

**Wednesday, March 21**  
**9:00 AM – 5:00 PM**



THE SOCIETY of  
AMERICAN ARCHIVISTS

## SAA Workshop: Appraisal of Digital Records

After a review of the fundamental principles of archival appraisal and appraisal policies, you'll be introduced to the unique issues that need to be addressed when appraising digital records. Case studies will highlight the practical aspects of appraisal when dealing with digital records.

Upon completion of this course, you'll be able to

- Develop an appraisal policy for your archives,
- Include digital records on records retention and disposal schedules,
- Address technical issues (such as metadata and software dependence) that arise when appraising digital records, and
- Appraise digital records for your archives.

### Who Should Attend?

Archivist practitioners, records managers, and anyone responsible for the archival appraisal of digital records

### What Should You Know Already?

Archival appraisal of records, as well as some basic knowledge about digital preservation and digital records

**Instructors:** Mark Myers, Electronic Records Specialist at the Texas State Library & Archives Commission

**Cost:** You must register through SAA to attend this workshop at <https://saa.archivists.org/events/appraisal-of-digital-records-1839/799>.

**Enrollment:** Limited to 35 attendees

**Location:** Columbia College Library, 624 S. Michigan Avenue, Chicago

# Aeon is not another front end system. Really.

Other systems are about description and discovery.

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Some systems help you catalog and make objects discoverable within your institution or on the Web. Others manage the creation of the repositories in which objects can be digitally stored, searched, and found.

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# WORKSHOPS

**Wednesday, March 21**  
**9:00 AM – 5:00 PM**

## **Getting What You Need to Do What You Want (an NHPRC grant-writing workshop)**

This workshop will introduce you to the competitive archival grant programs at the National Archives and Records Administration, which are made through the National Historical Publications and Records Commission (NHPRC). The primary emphasis of this workshop will be on the Access to Historical Records-Archival Projects grant program. A program director from the NHPRC will help you understand the grant application process, including the components of a good project summary, narrative, budget, and supplemental materials. The instructors will also discuss the review process, the response phase, and commission recommendations. You will have the opportunity to read and comment on two sample applications as part of the review process. You will also learn general tips that successful applicants have used to strengthen their applications.

The workshop will also offer you the opportunity to start designing your own projects and application packages: defining project scope, devising a budget, developing a work plan, and preparing an application.

### **Who Should Attend?**

Archivists and manuscript curators needing additional resources to expand access to their repositories' collections

### **What Should You Know Already?**

Archival description and enhanced access practices, as well as knowledge of collections or series in the home repository that would benefit from expanded description or enhanced access

**Instructors:** Nancy Melley, NHPRC Program Officer

**Cost:** \$65

**Enrollment:** Limited to 25 attendees

**Location:** Club 8 at Symphony Center, 220 S. Michigan Avenue, Chicago



Collections at the Shorefront Legacy Center document black life and culture on Chicago's suburban North Shore. Shorefront Legacy Center.

# WORKSHOPS

All Thursday morning workshops will be held at the conference hotel.

**Thursday, March 22**  
**8:00 AM – NOON**

## **Strategic Planning for Small Archival Programs**

Strategic planning is an essential management tool for all archival programs. The barriers to creating and implementing a strategic plan, however, can seem insurmountable to solo and small-shop archivists. This workshop will provide an overview of the strategic planning process from the perspective of small archival program management, emphasizing relationships and community-building both within and outside of the archival program's parent organization. The instructor will engage you with a review of various archival programs' mission statements, instruction in crafting attainable and meaningful goals, and conversation about setting priorities and sticking to them. You will have time to begin work on strategic planning documents for your own archival programs.

### **Who Should Attend?**

Lone arrangers and managers of small archival programs

### **What Should You Know Already?**

No strategic planning experience necessary

**Instructor:** Colleen McFarland Rademaker, Associate Librarian, Special Collections, Corning Museum of Glass

**Cost:** \$65

**Enrollment:** Limited to 30 attendees

**Thursday, March 22**  
**8:00 AM – NOON**

## **Going Rogue: Practical Hacks (and Pitfalls) for Electronic Records Processing**

The challenges of born-digital records are well known to most archivists by now. For years, professional literature, workshops, and trainings have informed us of the complexities and issues around these materials. But what happens when theory meets reality? What kinds of collections are we actually encountering, and what are the real-life tools and procedures that repositories are using? After a brief review of recognized best practices for working with electronic records, this workshop will demonstrate practical options for ingesting and processing born-digital materials, and potential access strategies based on experience, struggles, and developed solutions. Instructors will demonstrate tools addressing various issues, including how to capture information to create an inventory, transfer files, collect metadata, address inconsistencies and duplicates, and monitor fixity/stability over time. You will not need a laptop, but you are welcome to bring one to follow along with the demonstrations since many of the tools are free to download.

### **Who Should Attend?**

Open to anyone ready to dive into practical processing, preservation, and access strategies for electronic records.

### **What Should You Know Already?**

Basic knowledge of electronic records theory and best practices expected; intermediate and advanced learners welcome

**Instructors:** Lara Friedman-Shedlov and Lisa Calahan, University of Minnesota

**Cost:** \$65

**Enrollment:** Limited to 30 attendees

## WORKSHOPS

**Thursday, March 22**  
**8:00 AM – NOON**

### **Don't Be Scared of All those Films and Videotapes You've Been Avoiding**

While there are media-specific archives, almost all local historical societies, archives, special collections, and libraries have archival media holdings of some sorts. Perhaps it's an 8mm home movie reel lurking among a donor's personal papers. Or a 1-inch videotape from a local newscast. Maybe it's an oral history of an important community member recorded on VHS. And, if you've got them in your collection, well, then, you might as well know what to do with them. This workshop will provide the basics for identifying and handling archival media formats including Super 8 and 16mm film gauges, and a variety of video and audio found on magnetic tape. Obviously, four hours is not enough to teach everything there is to know about preserving film, video, and audio. Thus, this workshop will focus on how to determine what types of time-based media you've got in your collection, how to assess their condition needs, and how to handle them without damaging them. Other resources for more specific information will be addressed as well.

#### **Who Should Attend?**

People with films and videos in their collections who are looking for helpful tips on how to deal with them

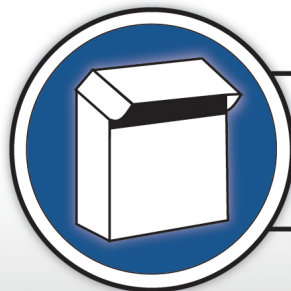
#### **What Should You Know Already?**

No previous knowledge necessary

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# FRIDAY FORUMS

Interested in learning a little more over your Friday lunch break? Come to an open forum! These 45-minute sessions are informal and interactive, so come prepared with questions and to share your thoughts!

**FRIDAY, MARCH 23**  
**12:15 PM – 1:00 PM**

## Conference Session Proposal Tips

Want to know what it takes to get your conference session proposal accepted? Come talk with two former MAC Program Committee members to get tips and ideas!

**Facilitators:** Meredith Lowe, University of Wisconsin–Madison; Eric Willey, Illinois State University

## Diversity and Inclusion in the Archives Field

Come discuss the importance of diversity and inclusion within the archives field. We will consider both diversity in collections within an archival repository and diversity among archivists.

**Facilitator:** Jessica Ballard, University of Illinois Urbana-Champaign

## Exam Preparation Success

Chad Conrady and Jennifer Head will be facilitating a discussion on preparing for the Certified Archivist and Digital Archives Specialists exams. Head has five years of experience as the congregation archivist for the BVM Sisters in Dubuque, Iowa, and she has taken and passed both the CA and the DAS exams. Conrady has been working in archives for the past 10 years and is currently an archives specialist at the Library of Congress. He passed the CA exam in 2013 and the DAS in 2016.

**Facilitators:** Chad Conrady, Library of Congress  
Jennifer Head, Sisters of Charity of the Blessed Virgin Mary



Name badge of a Chicago Rotarian who attended the 1917 Rotary convention in Atlanta, Georgia.  
© Rotary International.



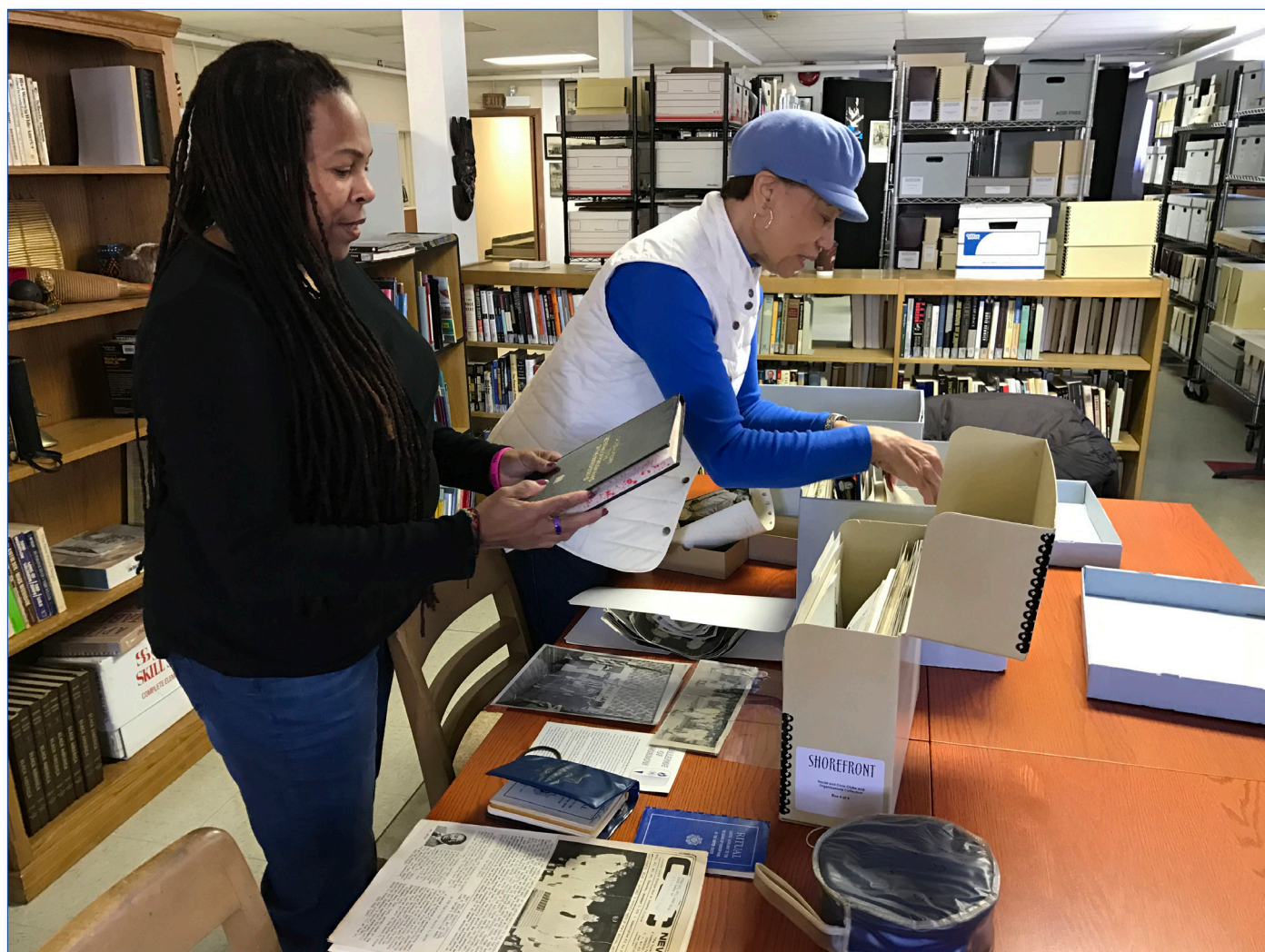
1:30 PM – 3:00 PM

## PLENARY

### Natalie Moore, Reporter, WBEZ Radio, Chicago

WBEZ Chicago Public Radio reporter and author Natalie Y. Moore will speak about Chicago's entrenched segregation. Local and national archives help her with her work, which focuses on race and housing in the city. During her session, Moore will play an audio documentary that draws upon that research.

Natalie Moore is WBEZ's South Side reporter. Her enterprise reporting has tackled race, housing, economic development, food injustice, and violence. Moore's work has been broadcast on the BBC, Marketplace, and NPR's *Morning Edition*, *All Things Considered*, and *Weekend Edition*. She is the author of *The South Side: A Portrait of Chicago and American Segregation*, winner of the 2016 Chicago Review of Books Award for nonfiction and a BuzzFeed Best Nonfiction Book of 2016. She is also coauthor of *The Almighty Black P Stone Nation: The Rise, Fall and Resurgence of an American Gang* and *Deconstructing Tyrone: A New Look at Black Masculinity in the Hip-Hop Generation*.



Researchers review collections documenting Black life and culture on Chicago's suburban North Shore. Shorefront Legacy Center.

**3:30 PM – 5:00 PM  
#s101****I Am Not Throwing Away My Shot: Making the Most of One-Shot Interactions in the Archives #s101**

Today's gold standard of archival instruction promotes archival literacy and close partnerships between teachers/professors and archivists. But archivists continue to receive requests for "novelty acts"—one-shot instruction, one-off tours, and the dreaded "show and tell." How should we respond? Can we teach effectively in these situations? Can we balance hands-on visitor experiences with our commitment to preservation, archival literacy, and historical thinking? Most important, can we foster connections between visitors and collections that will extend beyond a very brief interaction?

Panelists will reach across disciplinary boundaries to answer these questions. Drawing on instructional design and heritage interpretation techniques, we will introduce effective ways to forge intellectual and emotional connections to collection materials through relatively brief encounters with archives staff. We will also provide practical advice for managing large groups and for attracting and holding the attention of visitors who arrive with little investment in the archival experience.

The intended audience includes any archivist who gets a shot with students, visitors, or learners in any guise. After this session, you will be able to apply approaches used effectively in other professional arenas that are not commonly practiced by archivists. You will also receive a brief bibliography for further study.

**Moderator/****Commentator:** Anne Thomason, Lake Forest College**Panelists:**

Patricia Carroll, Independent Archivist  
Carrie Phillips, Bluffton University  
Colleen McFarland Rademaker, The Corning Museum of Glass

**Session Type:** Traditional Panel



3:30 PM – 5:00 PM  
#s102

### Beyond Institutional Boundaries: Community Archives and Representational Belonging #s102

Community-based archives projects—software, archives, and nonprofit collaborations, volunteering, and independent archives—provide a collaborative vision of what the historical record can look like when the tools are in the hands of communities. The goal of each project highlighted in this panel presentation is what Michelle Caswell has called “representational belonging”: ensuring that the community sees itself reflected in the archival record. Jane Thaler will discuss Arthyve, an independent, Denver-based community arts archives, and its goal to create an equitable representation in the city’s and state’s creative history. Erin F. H. Hughes will describe Mukurtu CMS, a content management system developed by Washington State University to support the unique needs of Indigenous communities as they seek to preserve and share their digital heritage. Dino Robinson will discuss the Shorefront Legacy Center, an independent Evanston-based community repository, including its history, mission, membership in the Black Metropolis Research Consortium (BMRC), second space initiative, and work to represent the history of the African American community on Chicago’s North Shore. Katie Risseuw will discuss preservation outreach at Stony Island Arts Bank, where volunteers rehoused collections representing the surrounding African American community and established preservation practices. Ashley Gosselar will share her experience coordinating a community Day of Service for the Chicago Area Archivists (CAA). CAA partnered with the community group Friends of the Pullman State Historic Site to survey a collection before its move to accommodate construction at the Pullman National Monument.

**Panelists:** Erin F. H. Hughes, WiLS (formerly Wisconsin Library Services) (Chair)  
Ashley Gosselar, University of Chicago; Chicago Area Archivists  
Katie Risseuw, Northwestern University  
Dino Robinson, Shorefront Legacy Center  
Jane Thaler, University of Colorado Boulder; Arthyve/Clyfford Still Museum

**Session Type:** Traditional Panel



The Shorefront Legacy Center documents Black life and culture on Chicago’s suburban North Shore.  
Shorefront Legacy Center.



3:30 PM – 5:00 PM  
#s103

### Knee Deep in the Hoopla: We Built this Digital Exhibit Workflow on Rock and Roll (and Collaboration) #s103

Chicago Collections, a consortium of institutions holding Chicago-history-related archival materials and host of EXPLORE, a portal for searching members' archives and images, has gone one step further in making its collective content available to the public. Its newest endeavor, collaborative online exhibits, debuted in October 2017 and aims to advance the promotion of Chicago history in context and across institutions. Panelists will discuss the online-exhibit-building process, which includes assessing digital exhibit needs, choosing a platform, documenting a workflow to absorb digital items from multiple institutions with multiple types of metadata, designing a pilot exhibit (*Sports in Chicago*), and planning for future exhibits, both large and small, collaborative and agile.

We will also discuss how each step of the process necessitates blurring boundaries (catalogers becoming digital exhibit designers), breaking down borders (helping organizations overcome hurdles to participate in the consortium, showcasing smaller repositories), and transforming traditional thinking (reshaping traditional archival materials into public digital objects).

Kate Flynn, Rachel Shaevel, and Gretchen Neidhardt headed up a task force charged with all of the above activities. The goal was to reach a state where any member could propose an exhibit and use the manual and workflow the task force put together to independently gather content from our member institutions and design an exhibit on any aspect of Chicago history. We are excited to share the collaborative policies that resulted from these efforts and plans for future exhibits.

**Panelists:** Gretchen Neidhardt, Chicago History Museum (Chair)  
Kate Flynn, University of Illinois at Chicago  
Rachel Shaevel, Chicago Public Library

**Session Type:** Traditional Panel



A Rotary Club of Chicago "outing" at Jackson Park in Chicago on September 10, 1910.  
Courtesy of Rotary International.

8:30 AM – 10:00 AM  
#s201

### Centering the Student Experience: Teaching with Primary Sources #s201

Three archivists will share their perspectives on developing instructional experiences that center the student experience and use primary sources to teach critical information literacy. All three have found innovative ways to connect their collections to the curriculum, from using student newspapers to teach about Japanese internment during World War II, to creating zines that center the experiences of LGBTQIA+ students and students of color on campus. Each archivist will share tools and strategies that you can take back to your institution to implement similar instructional programs, exhibits, and more!

Kate Crowe will discuss collaborating with University of Denver teaching faculty, instruction librarians, and students to cocreate exhibits, use the University Archives to teach across the disciplines, and develop a circulating zine collection. Des Alaniz, graduate student, will discuss her experiences at Simmons College in working with library staff and faculty to use student-created zines to document student perspectives inside and outside of the classroom. She will also discuss the role of zines as nontraditional materials and their potential as pedagogical tools in gender studies, sociology, and communication studies courses. Leigh Rupinski will discuss her focus on bringing together instruction librarians, archivists, students, and teaching faculty to create greater engagement with Special Collections and University Archives' materials across disciplines at Grand Valley State University.

**Panelists:** Kate Crowe, University of Denver (Chair)  
Des Alaniz, Simmons College  
Leigh Rupinski, Grand Valley State University

**Session Type:** Traditional Panel

8:30 AM – 10:00 AM  
#s202

### Whose Metadata Is It Anyway? Evolving Partnerships between Archivists and Catalogers #s202

In an era of flat budgets and staff reductions, archivists working in library settings may increasingly find themselves partnering with, or taking on the role of, technical services to create descriptive information about their holdings at both the item and collection levels. The arrival of RDA, the desire to crosswalk metadata from archives management systems to bibliographic systems, and the use of discovery layers that mix content from what were once silos of bibliographic records, finding aids, galleries of digitized materials, and institutional repositories present increased opportunities for conversation and partnership between the archivist and the cataloger. Although these professionals' approaches to description, culture, and even preferred language and standards can be foreign to one another, collaboration is imperative to minimize duplicative effort, maximize expertise, and create logical, harmonious standards and workflows.

Panelists will discuss how archivists and digital resource/metadata/cataloging librarians at three repositories developed knowledge of one another's areas of expertise, came to common understandings, created mutually agreeable procedures and standards, and productively discussed how archival and more traditional library materials interact in ILS and other systems. All experience levels will learn about the benefits and challenges of blurring the boundaries between archivist and cataloger.

**Panelists:** Michelle Sweetser, Bowling Green State University (Chair)  
Michael Barnes, Eastern Michigan University  
Stefanie Hunker, Bowling Green State University  
Alexis Braun Marks, Eastern Michigan University  
Amelia Mowry, Wayne State University  
Alexandra A. A. Orchard, Wayne State University

**Session Type:** Traditional Panel

8:30 AM – 10:00 AM  
#s203

### Reframing History: Opening Up Archives to Artists #s203

Archives aren't only a place for academic and scholarly research. They can also be sources of inspiration for artists. When given direct and generous access to a repository's holdings, artists have found new ways to recontextualize, interpret, and breathe new life into historic materials while also expanding awareness of, and audience for, those materials. This panel discussion will give the floor to visual artists, curators, writers, and arts educators who are using archives as a launching point for their research-based and archive-centered practices.

Moderated by Sixty Inches From Center, a Chicago-based arts publication and archiving organization, this conversation is for both artists and collection managers. Taking into consideration the experience of both sides, this panel will show successful examples of how artists and archivists, librarians, and other collection caretakers have worked together to develop new artworks, exhibitions, and arts curricula for youth education. It will also dive into the roadblocks that artists encounter when attempting to access archives as well as the greatest preservation, legal, and administrative concerns and challenges that often prevent archives from making their materials available for experimental usage.

**Introductions:** Tempestt Hazel, Sixty Inches From Center

**Panelists:** Jennifer Patino, Sixty Inches From Center (Chair)  
Staci Boris, Alphawood Foundation  
Marc Fischer, Public Collectors  
Andres L. Hernandez, School of the Art Institute  
Nicole Marroquin, School of the Art Institute  
Ryan Masaaki Yokota, Japanese American Service Committee (JASC)

**Session Type:** Traditional Panel

The grassroots Pilsen Neighbors Community Council has hosted Chicago's Fiesta del Sol since the mid-1970s, in addition to its many other community initiatives. Teresa Fraga Papers, DePaul University Special Collections and Archives.





10:30 AM – Noon  
#s301

### Beyond Description: Toward Critical Praxis in Public Services #s301

Using Michelle Caswell's "Teaching to Dismantle White Supremacy" as a framework, this panel will encourage you to explore how critical theory can be applied to special collections public services. As the outward-facing staff of repositories, archival professionals engaged in reference, outreach, and instruction must move toward a service model that seeks to break down barriers to access and inclusion, particularly those existing as a result of racial, sexual, and economic discrimination.

While the session will be grounded in introductory presentations aimed at providing a foundation for considering this topic, the majority of the session will be devoted to guided small-group discussion focused on identifying problematic practices in public services and developing a plan of action for correcting these practices. Together with the panel's organizers, you will work to create practical recommendations and strategies for enacting change and dismantling inequalities in your personal practice of archival public service, at your institution, and in the profession at large.

**Panelists:** Anna Trammell, University of Illinois at Urbana-Champaign (Chair)  
Cinda Nofziger, Bentley Historical Library  
Rachael Dreyer, Pennsylvania State University

**Session Type:** World Cafe

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10:30 AM – Noon  
#s302

### When the Rubber Hits the Road: Real-World Digital Preservation

Digital preservation remains a challenging and almost abstract idea for those responsible for ensuring the longevity of digital materials. During this lightning round session, seven information professionals will share practical, cost-effective, and realistic approaches to digital preservation. The conversations will be framed by the findings presented in “Trends in Digital Preservation Capacity and Practice,” published in the July/August 2017 issue of *D-Lib Magazine*, as well as by findings from the Beyond the Repository IMLS grant investigating the integration of local repositories with distributed preservation networks. This session will highlight trends in digital preservation in practice and offer an open conversation about “good enough” preservation steps that can be taken when you are faced with limited resources.

Topics include:

- Alternative preservation measures to combat costs associated with a quickly growing digital storage footprint;
- Reflections after five years of implementing a tiered approach for preservation of electronic college records;
- The challenges of creating, promoting, and managing Indiana Digital Preservation (InDiPres), a community-based digital preservation solution;
- Considerations when preserving audiovisual materials and large file formats;
- Integrating open source platforms to establish more robust and efficient preservation workflows; and
- Balancing the ideal vs. the real world when constructing an accessible digital preservation environment.

This session is intended for anyone responsible for digital preservation, from those in initial planning, to those doing “boots on the ground” preservation, to special collections administrators. Information presented in this session will be useful for a variety of institutions with all sizes of digital collections, including those with minimal staff and funding.

**Panelists:** Sarah Dorpinghaus, University of Kentucky (Chair)  
Laura Alagna, Northwestern University  
Doug Boyd, University of Kentucky  
Cinda May, Indiana State University  
Dan Noonan, The Ohio State University  
Michael Shallcross, Bentley Historical Library  
Nat Wilson, Carleton College

**Session Type:** Lightning Round

10:30 AM – NOON  
#s303

### A Change Would Do You Good: Transforming Archives with Cross-Sector Perspectives #s303

The various “sectors” of archives and its related professions, whether functional or institutional, increasingly diverge from each other in priorities, strategies, and constituencies. For the archivist or records manager changing positions across sectors, however, an opportunity exists to bring skills and insights learned in previous field(s) to transform the work being done in these new places. Cross-sector experiences also give archivists and records managers an opportunity to reflect on how their transitions have transformed their outlook on the profession as a whole, and their role within it.

In this lightning round session, eight archivists will share how prior experience in a different archives sector—or working outside of an archives altogether—has helped them reshape their skills, positions, or repositories. Speakers have transitioned across a wide variety of archival and related “sectors,” including local and state governments, corporate archives, museums, local historical societies, and academic archives. They will discuss surprises and difficulties encountered during these moves, new skills required to succeed in different roles, what they brought from previous positions that have transformed their new places of work, and how making the change altered their professional self-images. The session will emphasize the commonality of archives work across all sectors, while also suggesting the importance of “cross-pollinating” with new perspectives and ideas. The primary audience for this session is early-to-mid-career archivists contemplating a sector change and wanting to hear experiences of people who have done so, but all are welcome.

**Panelists:**

Brad Houston, City of Milwaukee (Chair)  
Matt Francis, Penn State University  
Kayla Harris, University of Dayton  
Kyna Herzinger, University of Louisville  
Marcella Huggard, University of Kansas  
Rebecca Katz, DC Office of Public Records  
Tara Laver, Nelson-Atkins Museum of Art  
Amy Moorman, Wartburg College

**Session Type:** Lightning Round



Boaters enjoy Chicago's Lincoln Park Lagoon. Chicago and Lincoln Park Ephemera, DePaul University Special Collections and Archives.



1:30 PM – 3:00 PM  
#s401

### Documenting Flyover Land #s401

Fueled by images of flat plains, small towns, and harsh winters, the midwestern United States is often perceived as nothing more than “flyover land” by outsiders. Though the political climate of the last several years has brought increased attention to the region, it has also reinforced the notion that the Midwest’s small towns and industries have been forgotten. Featuring speakers from Minnesota, Kansas, Iowa, and Missouri, this session will explore the relationship between archives and rural life in the Midwest. Together, the speakers will address how archivists can capture and share stories that challenge the notion that the Midwest is nothing more than “flyover land.”

Mark Anderson will explore the connection between documenting rural life in the Midwest and digital collections curation. Jackie Beckey will talk about the availability of resources related to various aspects of rural life in the Midwest, including resources available at her institution that document radical rural midwestern politics, as well as the lack of available documentation for American Indian genealogy research. Volodymyr Chumachenko will present on the ways his institution has done outreach work around records documenting agricultural communities and ranching in Kansas. Roxanne Dunn will talk about overcoming challenges to acquire a collection about a farmer’s rights, which had a direct effect on federal bankruptcy code. Carissa Hansen will speak about her efforts to promote and work with members of a rural community in Minnesota to build awareness for literary manuscript collections that capture small-town life in ways that are often unexpected.

**Panelists:** Carissa Hansen, West Fargo Public Library (Chair)  
Mark Anderson, University of Iowa  
Jackie Beckey, Minnesota Historical Society  
Volodymyr Chumachenko, Kansas State University  
Roxanne Dunn, Southeast Missouri State University

**Session Type:** Traditional Panel



Banquet at the Congress Hotel in Chicago during the 1910 Rotary convention.  
Courtesy of Rotary International.

1:30 PM – 3:00 PM  
#s402

### The Rules Do Not Apply: Interpreting Archival Best Practices in the Corporate Setting #s402

Corporate and private archives represent an overlooked corner of the archival profession. With current trends in marketing, American corporations are becoming increasingly concerned with their organizational histories as they reach important milestones and look to capitalize on their heritage to strengthen their brands. Current education, theory, and training continue to neglect this variety of archival work. The values, best practices, and theories that make up the bulk of archival education today are not always relevant to the corporate archivist, who is tasked with managing the company's history to suit both internal needs and goals while simultaneously supporting external research queries. Archival concepts like "preservation," "access," and "outreach" take on an entirely new meaning in a private/corporate context, and the corporate archivist is constantly balancing these ideas with the very real business needs of the organization. How do the corporate archivists adapt what they've been taught about the profession to their unique institution type, especially when the two are in tension?

Each of the panelists is responsible for the administration and leadership of a corporate archives. We will discuss the vast differences between what we were taught in grad school and internships, how our organizations described or envisioned our positions, and the reality of our day-to-day activities as corporate archivists. We'll also address the ways in which archival training might be improved to meet the needs of this growing subsection of the profession.

**Panelists:** Natalie Morath, General Motors Design (Chair)  
Amy Auscherman, Herman Miller  
Dave Moore, Carhartt

**Session Type:** Traditional Panel

1:30 PM – 3:00 PM  
#s403

## Making Room: Navigating Collection Mergers, Moves, and Consolidations #s403

Moving archival materials presents unique physical and intellectual challenges. Three archivists—Beth Myers, Dominic Rossetti, and Jessica Hopkins—will share the circumstances they faced as they merged and moved materials.

In 2014, the National Archives decided to consolidate all 119,000 cubic feet of bankruptcy case files from across the nation into one facility in Kansas City. These relatively low-use records were selected in an effort to improve space usage. Though the physical move finished in 2017, correcting the intellectual deficiencies will take several more years.

Smith College Special Collections was administratively created in 2014, uniting three formerly autonomous, but only partially colocated collections. Three years later, all collections and 18 staff were physically relocated to make way for a major library renovation. Special Collections was entirely restructured and then relocated in a breathtakingly short period of time. This talk will explore transitional planning, both of people and staff; major systems overhauls; new resource development and/or allocation; project management strategies; and changed workflows and technology.

Columbia College Chicago was founded in 1890, but the archives wasn't created until 2006. The archives has amassed thousands of linear feet of institutional records and special collections from a variety of sources. Integrating these new collections while also being a new archives has presented several challenges for the staff handling the materials.

**Panelists:** Jessica Hopkins, National Archives at Kansas City (Chair)  
Beth Myers, Smith College  
Dominic Rossetti, Columbia College Chicago

**Session Type:** Traditional Panel



The home of Frances E. Willard—activist, reformer, and founding member of the Woman's Christian Temperance Union—is open to researchers in Evanston. Frances Willard House Museum and Archives.



**8:30 AM – 10:00 AM**  
**#s501****Transcending and Transforming: Using Failures to Inform Teaching and Learning #s501**

As a profession, we are often reticent to discuss our failures, yet failure can be a transformative experience for archivists. This session aims to take us out of our comfort zones to discuss how failure in the realm of teaching and instruction leads to positive change. The role of archivists as educators has undergone a professional renaissance over the past decade. Recent books and articles have explored teaching with primary sources, often providing case studies and lesson plans of successful teaching efforts. In many cases, the foundation of these successful case studies and lessons is the failures that refined them into successes.

The panelists, with broad experience teaching in a variety of environments, will explore how failure has improved the lessons they deliver as educators. Although many of the panelists work in academic environments, the lessons presented are fundamental to anyone who teaches in the archives and special collections environment. From K–12 to undergraduate learners, these discussions will explore the spectrum of teaching and learning that occurs in archives. Panelists will briefly describe teaching experiences that failed, why they perceive failures occurred, what was learned, and how it led to a transformative experience that positively changed their approaches to instruction in the archives and special collections environment.

While billed as a lightning round, this session will also provide you with the opportunity to participate, either by asking questions of the panelists or by sharing your own transformative experiences with failure as educators. Let's risk discussing failure!

**Panelists:** Greg Kocken, University of Wisconsin–Eau Claire (Chair)  
Erin Dix, Lawrence University  
Allison Neely, Michigan Technological University  
Abigail Nye, University of Wisconsin–Milwaukee  
Carrie Schwier, Indiana University  
Lisa Sjoberg, Concordia College  
Heather Stecklein, University of Wisconsin–Stout

**Session Type:** Lightning Round

**8:30 AM – 10:00 AM  
#s502**

### **Mind the Gap: Filling the Voids in Institutional Memory #s502**

Unfinished projects, confounding collections, administrative infighting, and poorly documented decision-making are frequent archival problems. Lapses in continuity between projects and staff create institutional knowledge gaps with profound consequences for archivists and the public. Four archivists will discuss situations and solutions devised to overcome this perennial problem. Archivists and librarians of all skill levels will benefit.

During a preservation assessment, archivists at the Kansas City Public Library “rediscovered” the “hiding” Hiner Music Collection. Old files and veteran staff helped illuminate this confusing and mysterious collection, allowing staff to make it accessible to the public again.

The Dwight D. Eisenhower Presidential Library oral history program flourished in the 1960s and 1970s, until the last oral historian left around 1979. Chaos crept in, leaving 118 oral history interviews without transcripts, restriction statements, deeds of gift, and valid contact information. Staff will discuss how they brought order to this situation.

In 2014, the Northwest Missouri State University Archives was in disarray—missing items, incomplete accessioning paperwork, few transfers or deeds of gift, and unclear collection policy. Without a transition period, new staff had to learn to leverage outsider status to gather information and resources to move forward. A creative solution utilized students as oral historians to interview former employees and fill gaps vital to rebuilding the collection.

National Archives at Kansas City staff began noticing gaps in recently consolidated bankruptcy documents due to “sampling” projects performed decades earlier—lacking consistency and clarity. Staff turnover, interregional moves, and poor paperwork to explain the process compounded the issues.

**Panelists:** Jennifer Audsley-Moore, National Archives at Kansas City (Chair)  
Valoise Armstrong, Dwight D. Eisenhower Presidential Library and Museum  
Kate Hill, Kansas City Public Library  
Jessica Vest, Northwest Missouri State University

**Session Type:** Traditional Panel



A contemporary view of the Woman's Christian Temperance Union administration building, founded in 1874. Frances Willard House Museum and Archives.

**8:30 AM – 10:00 AM**  
**#s503**

### **De-Centering Whiteness in the Archives #s503**

Inequity in American society manifests in archives in a variety of ways: how we arrange and describe our collections, the demographics of the archival profession, and the way archives interact with the communities they aim to serve. Jarrett M. Drake, Michelle Caswell, and numerous others have urged the profession to consider how white supremacy is perpetuated in the archives.

This panel will explore some examples of institutions working to “de-center” whiteness and dominant culture in archives. IUPUI’s Philanthropic Studies Archives has expanded to include Muslim-American philanthropy collections in collaboration with local Muslim-led nonprofits. The University of Louisville worked with leadership of the campus Hispanic/Latin@ Initiatives to develop the first Latin@ Oral History project, which documents students, alumni, and community members. Virginia Tech collaborates with campus centers to support community-organized events and to build ties with historically marginalized communities. Other organizations are working to improve access to their collections: the University of Kentucky has realigned a public policy internship to focus on improving access to public policy collections created by and documenting the experiences of those outside dominant culture, and Princeton University is working to remove racist language from legacy finding aids as part of a broader effort to practice ethical archival description.

These efforts are small steps on a path to recognize the contributions of communities who have historically been denied “representational belonging” in the archive.

**Panelists:** Angela White, IUPUI (Chair)  
Kelly Bolding, Princeton University  
Anthony Wright de Hernandez, Virginia Tech  
Heather Fox, University of Louisville  
Megan Mummey, University of Kentucky

**Session Type:** Lightning Round

**10:30 AM – 12:00 PM**  
**#s601**

### **Don’t Talk about the Archives: Addressing the Tension Between Access, Outreach, and Relevancy in Closed Archives #s601**

This is the challenge met by today’s closed archives (closed is defined within this session as restricted access or unavailable to public researchers); however, archivists have a duty to relate the heritage of their institutions to today’s quickly transforming world, their fellow employees, and demands of outside researchers.

Panelists represent a state entity with a closed archives, but subject to open records laws; a professional association whose archives is closed with the exception of one collection; and a private corporation with an archives closed to the public. The panelists will discuss how institutional and professional responsibilities blur: addressing access, openness, and advocacy, while serving as historians and recordkeepers in a closed environment. Join these archivists as they discuss their access policies, the effects of those policies on internal and external users, their approaches to institutional memory and outreach, and the challenges of providing internal value and relevancy in a restricted access environment.

**Panelists:** Amber Dushman, American Medical Association (Chair)  
Marietta Carr, Cuyahoga Community College  
Jennifer I. Johnson, Cargill Incorporated

**Session Type:** Traditional Panel



**10:30 AM – 12:00 PM**  
**#s602**

### **When the World Came to Chicago #s602**

Juicy Fruit, Quaker Oats, and Pabst Blue Ribbon; innovations in infrastructure, visual and performing arts, and architecture; and a serial killer and a mayoral assassination—this barely scratches the surface of what happened at the 1893 World's Columbian Exposition in Chicago. 2018 marks the 125th anniversary of this world's fair—attended by more than 27 million people—that revitalized the city that had been devastated by fire in 1871. Using historic collections as well as new acquisitions from the Chicago History Museum, the Chicago Public Library, the Chicago Symphony Orchestra, and the Newberry Library, the panel will explore the events leading up to and during the exposition in addition to how new resources are still being added to collections, further illuminating the significance of when the world came to Chicago.

**Panelists:** Frank Vilella, Rosenthal Archives of the Chicago Symphony Orchestra (Chair)  
Alison Hinderliter, Newberry Library  
Julie Wroblewski, Chicago History Museum  
Sarah Zimmerman, Chicago Public Library

**Session Type:** Traditional Panel

**10:30 AM – Noon**  
**#s603**

### **Systems in Transition: Navigating the Way to ArchivesSpace #s603**

ArchivesSpace is quickly becoming a widely used system for managing archival collections and gaining broad acceptance among repositories of varying sizes. In making the transition to this new system, many institutions face challenges that come from migrating years of legacy collection data into ArchivesSpace. The five panelists will share their experiences making the transformative move to ArchivesSpace from a variety of different perspectives and previous archives management systems. They will talk about preparation, migration, challenges, unexpected decisions, and lessons learned.

Jennifer Brancato will present on migrating to a hosted instance of ArchivesSpace from Archivists' Toolkit. She will discuss how she is working across three small repositories to address consistency issues. Neal Harmeyer will speak about leading the project to migrate from Archon at his repository, from premigration planning to postmigration strategizing, and how his repository's collection management has been reimagined. Tyson Koenig will discuss both the challenges and the new possibilities encountered while transitioning to ArchivesSpace at his small repository, which previously had no unified archives management system. Brittan Nannenga will talk about how using ArchivesSpace can improve the way accession data are managed. Greer Martin will show how OpenRefine reconciliation services and the ArchivesSpace API automated metadata cleanup and ingest during her institution's migration to ArchivesSpace. Whether your institution has already implemented ArchivesSpace or you are just starting to explore it as an option, you will come away from this session with new ideas and methods for implementing and using the system, in addition to strategies for successfully navigating the transition.

**Panelists:** Brittan Nannenga, Northwestern University (Chair)  
Jennifer Brancato, University of Dayton  
Neal Harmeyer, Purdue University  
Tyson Koenig, Southeast Missouri State University  
Greer Martin, Illinois Institute of Technology

**Session Type:** Traditional Panel

**REGISTRATION RATES**  
**MIDWEST ARCHIVES CONFERENCE ANNUAL MEETING**  
**MARCH 21–24, 2018**  
**MIDWESTARC.MEMBERCLICKS.NET/2018-ANNUAL-MEETING**

**Registration Rates**

Advance registration for MAC members (by February 23, 2018) .....	\$100.00
Advance registration for nonmembers (by February 23, 2018) .....	\$130.00
Advance registration for students (by February 23, 2018) .....	\$ 55.00
Regular registration for MAC members (February 24, 2018, or later) .....	\$120.00
Regular registration for nonmembers (February 24, 2018, or later) .....	\$150.00
Regular registration for students (February 24, 2018, or later) .....	\$ 65.00
One-day registration. Please specify which day: <input type="checkbox"/> Thurs <input type="checkbox"/> Fri <input type="checkbox"/> Sat .....	\$ 70.00

**Workshops**

SAA Workshop: Appraisal of Digital Records (capacity 35) .....	\$65.00	Register directly with SAA.
Getting What You Need to Do What You Want (an NHPRC grant-writing workshop) (capacity 25) .....	\$ 65.00	
Strategic Planning for Small Archival Programs (capacity 30) .....	\$ 65.00	
Going Rogue: Practical Hacks (and Pitfalls) for Electronic Records Processing (capacity 30) .....	\$ 65.00	
Don't Be Scared of All those Films and Videotapes You've Been Avoiding (capacity 15) .....	\$ 65.00	

**Tours**

Evanston Tour (capacity 15) .....	\$ 10.00
South Side Tour (capacity 30) .....	\$ 10.00
North Side Tour (capacity 20) .....	Free
Newberry Library (capacity 15) .....	Free
Chicago History Museum (capacity 15) .....	Free
Pritzker Museum (capacity 20) .....	Free

**CANCELLATIONS AND REFUNDS**

If for any reason you must cancel your registration for the Annual Meeting or MAC workshops, your written request must be received before February 26 to receive a full refund. No refunds will be issued after February 26.

Refunds will be granted for tours or MAC workshops that are cancelled by MAC due to low enrollment or other reasons.



# Midwest Archives Conference 2018 Annual Meeting Checklist

## Wednesday, March 21

- 9:00 am–5:00 pm \_\_\_\_\_ Workshop: SAA workshop: Appraisal of Digital Records  
9:00 am–5:00 pm \_\_\_\_\_ Getting What You Need to Do What You Want (an NHPRC grant writing workshop)

## Thursday, March 22

- 8:00 am–noon \_\_\_\_\_ Council Meeting  
8:00 am–noon \_\_\_\_\_ Strategic Planning for Small Archival Programs  
8:00 am–noon \_\_\_\_\_ Going Rogue: Practical Hacks (and Pitfalls) for Electronic Records Processing  
8:00 am–noon \_\_\_\_\_ Don't Be Scared of All those Films and Videotapes You've Been Avoiding  
8:30 am–12:30 pm \_\_\_\_\_ Tour: Evanston  
9:00 am–12:30 pm \_\_\_\_\_ Tour: South Side  
10:00 am–noon \_\_\_\_\_ Tour: North Side  
10:00 am–11:00 am \_\_\_\_\_ Tour: Newberry Library  
11:00 am–noon \_\_\_\_\_ Tour: Pritzker Military Museum  
11:30 am–12:30 pm \_\_\_\_\_ Tour: Chicago History Museum  
1:00 pm–1:30 pm \_\_\_\_\_ MAC Pals Reception  
1:30 pm–3:00 pm \_\_\_\_\_ Plenary Session  
1:30 pm–5:00 pm \_\_\_\_\_ Vendor Fair  
3:00 pm–3:30 pm \_\_\_\_\_ Break  
3:30 pm–5:00 pm \_\_\_\_\_ Session: I Am Not Throwing Away My Shot: Making the Most of One-Shot Interactions in the Archives  
3:30 pm–5:00 pm \_\_\_\_\_ Session: Beyond Institutional Boundaries: Community Archives and Representational Belonging  
3:30 pm–5:00 pm \_\_\_\_\_ Session: Knee Deep in the Hoopla: We Built this Digital Exhibit Workflow on Rock and Roll (and Collaboration)  
6:00 pm–8:00 pm \_\_\_\_\_ Opening Reception at Museum of Contemporary Art

## Friday, March 23

- 8:00 am–5:00 pm \_\_\_\_\_ Poster Session  
8:30 am–3:30 pm \_\_\_\_\_ Vendor Fair  
8:30 am–10:00 am \_\_\_\_\_ Session: Centering the Student Experience: Teaching with Primary Sources  
8:30 am–10:00 am \_\_\_\_\_ Session: Whose Metadata Is It Anyway? Evolving Partnerships between Archivists and Catalogers  
8:30 am–10:00 am \_\_\_\_\_ Session: Reframing History: Opening Up Archives to Artists  
10:00 am–10:30 am \_\_\_\_\_ Break/Poster Discussions  
10:30 am–noon \_\_\_\_\_ Session: Beyond Description: Toward Critical Praxis in Public Services  
10:30 am–noon \_\_\_\_\_ Session: When the Rubber Hits the Road: Real-World Digital Preservation  
10:30 am–noon \_\_\_\_\_ Session: A Change Would Do You Good: Transforming Archives with Cross-Sector Perspectives  
12:30 pm–1:15 pm \_\_\_\_\_ Friday Forums  
1:30 pm–3:00 pm \_\_\_\_\_ Session: Documenting Flyover Land  
1:30 pm–3:00 pm \_\_\_\_\_ Session: The Rules Do Not Apply: Interpreting Archival Best Practices in the Corporate Setting  
1:30 pm–3:00 pm \_\_\_\_\_ Session: Making Room: Navigating Collection Mergers, Moves, and Consolidations  
3:00 pm–3:30 pm \_\_\_\_\_ Break/Poster Discussions  
3:30 pm–5:00 pm \_\_\_\_\_ MAC Members' Meeting  
6:00 pm–9:00 pm \_\_\_\_\_ Restaurant Tours

## Saturday, March 24

- 8:30 am–10:00 am \_\_\_\_\_ Session: Transcending and Transforming: Using Failures to Inform Teaching and Learning  
8:30 am–10:00 am \_\_\_\_\_ Session: Mind the Gap: Filling the Voids in Institutional Memory  
8:30 am–10:00 am \_\_\_\_\_ Session: De-Centering Whiteness in the Archives  
10:00 am–10:30 am \_\_\_\_\_ Break  
10:30 am–noon \_\_\_\_\_ Session: Don't Talk about the Archives: Addressing the Tension between Access, Outreach, and Relevancy in Closed Archives  
10:30 am–noon \_\_\_\_\_ Session: When the World Came to Chicago  
10:30 am–noon \_\_\_\_\_ Session: Systems in Transition: Navigating the Way to ArchivesSpace



## BE SURE TO PATRONIZE OUR ANNUAL MEETING CHICAGO VENDORS!

ACADEMY OF CERTIFIED ARCHIVISTS  
<https://www.certifiedarchivists.org/>

ANCESTRY  
<https://www.ancestry.com/>

ATLAS SYSTEMS, INC./AEON  
<https://www.atlas-sys.com/>

CHICAGO COLLECTIONS CONSORTIUM  
<http://chicagocollections.org/>

E-IMAGE DATA CORP.  
<http://e-imagedata.com>

HOLLINGER METAL EDGE  
<https://www.hollingermetaledge.com>

INDUS INTERNATIONAL, INC.  
<http://www.indususa.com/>

INTERNET ARCHIVE  
<https://archive.org/>

KENAMORE & KLINKOW, LLC & FRANK DINA MULTIMEDIA  
<http://www.archivesconsultants.com>

LUCIDEA  
<https://lucidea.com/>

LYRASIS/ARCHIVESPACE  
<https://www.lyrasis.org/>

MEDIA BURN ARCHIVE  
<http://mediaburn.org/>

NORTHEAST DOCUMENT CONSERVATION CENTER  
<https://www.nedcc.org>

NORTHERN MICROGRAPHICS  
<http://www.normicro.com/>

POLYGON US CORPORATION  
<http://polygongroup.us>

SCENE SAVERS  
<http://www.scenesavers.com/index.html>

THE DIGITAL ARCHIVE GROUP  
<http://www.digitalarchivegroup.com>

THE MEDIA PRESERVE  
<http://ptlp.com/en/mediapreserve/>

UNIVERSITY PRODUCTS  
<https://www.universityproducts.com>

UW-MADISON SOCIETY OF AMERICAN ARCHIVISTS STUDENT CHAPTER  
<https://uwarchivists.wordpress.com/>

# Midwest Archives Conference 2018 Annual Meeting



Promotional booklet enticing members to gather in Chicago for the 1921 NAREB (NAR today) Annual Meeting. National Association of REALTORS® Library and Archives.

